

# Payment Form for Continuing Legal Education Credits

**Subject Matter: Effective Employee  
Handbooks: Drafting Policies that Work  
Event # : 2312**

**Number of attendees requesting CLE Credits:**

Credits will not be processed until  
payment is received.

\_\_\_\_\_ attendees requesting CLE credits @ \$65 each = \$\_\_\_\_\_ **TOTAL DUE.**

**EASY WAYS TO PAY**

**by Telephone:**

 1-800-859-8676

**by FAX:**

 215-689-3435

**by Mail:**  
National Constitution Center Conferences  
384 Technology Drive  
Malvern, PA 19355



**by E-mail:**

 dchellel@constitutionconferences.com

**Main Registrant:**

**Name:** \_\_\_\_\_  
**Firm:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_

**PAYMENT OPTIONS:**

**Payment Enclosed.** *My check or credit card authorization is enclosed. Make check payable to National Constitution Center Conferences or check for credit card below:*

MC    VISA    AMEX    Discover

**Credit Card #:** \_\_\_\_\_  
**Expiration Date:** \_\_\_\_\_  
**Signature:** \_\_\_\_\_  
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NATIONAL CONSTITUTION CENTER CONFERENCES FOR THE LEGAL PROFESSION

384 TECHNOLOGY DRIVE • MALVERN, PA 19355

PHONE 800.859.8676 • FAX 215.689.3435

Evaluation to be Filled Out by Each Attendee (2312)
Effective Employee Handbooks: Drafting Policies that Work

Thursday, November 19, 2009 – 1:00 PM ET

Please take a minute to fill out this evaluation form. If you would like your comments to remain anonymous, do not fill out the contact information below. Please complete and return the evaluation as evidence of your attendance for CLE Credit.

Contact Information for all participants:

Name: Firm: What best describes you: In-House Counsel
Partner
Professor
Phone: E-mail: Associate
Law Student
Fax: Non-practicing Attorney
Other:
Practice Areas:

1. Please rate Teresa Tracy, the conference presenter, on a scale of 1-5 (1 poor, 5 excellent)?

Preparation Verbal Presentation Question-and-Answer Session
Expertise Conference Materials

Comments:

2. Was the information presented during the conference useful for your current situation?

Comments:

3. How many people listened in on the conference from the phone line you dialed in from?

4. Did you face any technical difficulties prior to or during the conference? If yes, please explain:

5. Do you have any suggestions for improvement?

6. Which comment below best describes your experience:

- NCC Conferences are a great way to get reliable information without leaving my office.
The conference was precisely what I hoped it would be.
I keep coming to NCC Conferences because I get a lot out of them.
It is the most effective way for me and my colleagues to get continuing education credits.
I like the NCC Conferences because I can have my associates listen to them with me at no extra charge.
I try to attend one NCC Conference a month because they keep me fresh and more effective.
I attend many NCC Conferences because I find it is the most reliable source of information to help my practice.

Please write other comments that may better describe your experience:

7. Based on your experience with this conference, how likely are you to attend a future NCC conference?

(5 = very likely, 1 = not likely) 5 4 3 2 1

8. Please rate the following topics that we are considering for upcoming audio conferences (5=very interested, 1=not interested)

Table with 7 columns: Topic, 5, 4, 3, 2, 1. Topics include Labor & Employment Law, Reductions in Force, Misclassifying Workers, etc.

9. May we use your comments in future promotions? Yes No

Thank you for your evaluation and feedback!